MINUTES OF THE ANNUAL GENERAL MEETING

OF THE MEMBERS OF SAPPHIRE COAST COMMUNITY AGED CARE LTD

Held on Thursday 16th November 2023

At The Oaks Country Village

The meeting opened at 5.00pm. Daniel Murphy welcomed members and guests

1.0   Members Present:

Daniel Murphy, Phil Moffitt, Alex Langworthy, Ros Langworthy, Margaret Taylor, Helen Slater, Edna Duncanson, Ray Duncanson, Peter Florance, Chris Cheung, Kate Ireland, Melissa O'Meara

MS Teams: Gae Rheinberger, Rodney McDonald

2.0   Others in Attendance

Simon Byrne, Julie Evans, JoAnne Deacon, Gai Lyon-Priestly, Jayde Green

3.0   Apologies: Phil Callan, Alison Jenkins, Cath Bateman, Joy Brunton, Robin Croft, Col Murphy

4.0   Confirmation of Minutes AGM 18/11/2022

Moved: Kate Ireland   Seconded: Phil Moffitt

5.0   Business Arising from Minutes

nil

6.0   Presentation of Annual Reports

6.1   Financial Statement and Auditor's Report for the year ended 30th June 2023 was presented by Simon Byrne (Kothes).

Simon Byrne reported on a successful year for Sapphire Coast Community Aged Care and that Kothes were satisfied that the service is in a sound financial position, with no external debt. Simon informed all the accounts have been signed off by Kothes for 2022/23 financial year and it was noted:

- SCCAC Ltd has a strong cash position
- The accounts comply with all accounting and auditing standards and pleased with all internal controls.
- Resident bond/contribution letters have been issued as per our statutory and prudential compliance audit
- Reviewed internal controls and accounting practices and noted to be of sound practice

Simon outlined the audit findings which include:

- Overall result showed a $969,529 deficit for the year

- Variation from 2022/23 financial year results was related primarily to expenses associated with workforce including agency and recruitment costs which amounted to over $700k
- Noted depreciation expenses allowed for in the financial records and the repairs and maintenance costs this past year were higher than last year.
- Donations of $450k from the many fundraising efforts and beneficiaries received were a significant and valued contribution to the service.

Simon congratulated the finance team at SCCAC for their diligence with their approach to maintaining a compliant financial process.

6.2   Chairperson Report was presented by Daniel Murphy (see attached)

6.3   Chief Executive Officer Report was presented by Julie Evans (see attached)

Chairman asked that the Finance, Chairperson and CEO report be accepted

Moved: Edna Duncanson   Seconded: Chris Cheung, Gae Rheinberger and accepted by all present

7.0   To elect members of the Board of SCCAC Ltd for the ensuring year.

Chairman Daniel Murphy informed all present we had received nominations for the positions of Director of Sapphire Coast Community Aged Care Ltd from the following members:

Rodney McDonald	Gae Rheinberger	Chris Cheung
Philip Callan	Daniel Murphy	Cath Bateman
Kate Ireland	Melissa O'Meara	

Daniel Murphy advised that as per our constitution as we have received 8 nominations prior to our AGM to be elected as Directors of the Sapphire Coast Community Aged Care Ltd.

Moved to accept: Phil Moffit   Seconded: Alex Langworthy

8.0   Other Business which due notice was given to all members.

8.1   Phil Moffitt advised the group of the successful tender Lesser Build appointed to undertake the Bega Showground upgrade, to commence in December 2023. The facility will include an emergency evacuation centre and will be a great asset to the community.

8.2   Edna Duncanson provided a historical perspective on the original committee of the 'Bega and District Frail Aged Committee' who first met on the 10th October 1975 in the Mayors office, Bega Council rooms. Edna received a collection of papers from Col Rodgers which she wanted to return to Sapphire Coast Community Aged Care to have in safe keeping as the history of the organisation.

Chairman thanked all those in attendance and invited everyone to stay for light refreshments after the meeting. Meeting closed the at 5.48pm